



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
April 12, 2022**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Ellen Turner, Susan L'Hommedieu, Nicole Maxwell, and Mayor Pro-Tem Thea Chase. Absent was Bill Carlson. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development (CD) Director Brian Rusche, Events & Parks (EP) Director Troy Ward, Police Chief Jesse Stanford, and Finance Director Travis Boyd.

**AGENDA ADOPTION**

*Motion #1* by Trustee L'Hommedieu, seconded by Mayor Pro-Tem Chase, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**PRESENTATIONS**

Trustees Turner and Maxwell gave a presentation regarding Broadband opportunities for Palisade.

**PUBLIC COMMENT**

None was offered.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson updated the Board of Trustees on the new clinic, the old high school gymnasium, and Highway 6.

EP Director Troy Ward informed the Board of up-to-date Bluegrass ticket sales and marketing plans.

Finance Director Boyd gave a brief presentation on quarterly sales tax.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – March 16, 2022 – April 6, 2022
- **Minutes**  
Minutes from the March 22, 2022, Regular Board Meeting

Minutes from the April 5, 2022, Special Board Meeting

*Motion #2* by Trustee Maxwell, seconded by Mayor Pro-Tem Chase, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell

**No:**

**Absent:** Trustee Carlson

Motion carried.

**NEW BUSINESS**

***Palisade Gymnasium Balcony Bleachers***

Town Manager Hawkinson explained that the Board of Trustees requested staff to look into the cost of opening up the historic bleachers that were discovered in the Palisade Gymnasium, and project architect Eric with Chamberlain Architecture and project design/build contractor Mike with Dare-Case Contracting Services were present to explain the proposed project.

Eric and Mike gave a brief presentation on the proposed plan to build two sets of stairs, bring the bleachers into current building codes, and preserve their historical value. They added that the expected cost of the project is \$125,000.00.

Board members had a brief discussion, including the proposed two sets of staircases and the approximate number of people the bleachers will be able to hold (approximately 100 people per the architect – depending on building codes).

*Motion #3* by Mayor Pro-Tem Chase, seconded by Trustee Maxwell to support moving forward with the project to update and remodel the historic bleachers in the Palisade Gymnasium for the approximate cost of \$125,000.00.

A roll call vote was requested.

**Yes:** Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai

**No:**

**Absent:** Trustee Carlson

Motion carried.

***Contract for 2022 Palisade Bluegrass & Roots Festival Bar Management***

PRE Director Troy Ward reviewed the proposed contract with Palisade Sunrise Rotary and explained that due to their professional and successful management of the Bluegrass bar in the past, staff looks forward to working with them again. He went on to explain that the proposed contract is a flat fee instead of a percentage of sales as had been done in the past to make the process simplified.

Representing the Palisade Sunrise Rotary Club, past president Bill Binnian stated they appreciate the simplification of the agreement by implementing a flat fee.

*Mayor Pro-Tem Chase* inquired about how tips would be handled at the festival. Mr. Binnian stated that per the proposed contract, all tips would be retained by the Palisade Sunrise Rotary Club.

**Motion #4** by Trustee Maxwell, seconded by Trustee Turner to approve the proposed contract with Palisade Sunrise Rotary to run the bar at the 2022 Palisade Bluegrass and Roots Festival.

A roll call vote was requested.

**Yes:** Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner

**No:**

**Absent:** Trustee Carlson

Motion carried.

***Liquor License Renewal Application Review: Paddleboard Adventure Company***

Town Clerk Keli Frasier gave a brief review of the approval requirements of the original application and the conditions imposed with that approval.

Applicant Danny Tebbencamp stated Paddleboard Adventure Company is all about the outdoor adventure, and the Apres bar is solely for after events. He went on to request an extension of the hours of operation.

Board members inquired about why the property line fence was temporary and stated that they had not heard any negative comments from the public regarding the business.

Mr. Tebbencamp stated that the fence is temporary because he does not own the property his business is located in.

**Motion #5** by Trustee Maxwell, seconded by Trustee Somerville to approve the renewal of the liquor license application for Boardom Bound, LLC DBA Paddleboard Adventure Company with the conditions that the fence along the property line remain a requirement for operations, hours of operation must occur within 12:00 pm – 6:00 pm, and all future renewals do not need to come before the Board of Trustees if all requirements continue to be met.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

**No:**

**Absent:** Trustee Carlson

Motion carried.

***Review and Approval of New Bathrooms at Veterans Memorial Park***

PRE Director Ward reviewed his staff report, including the different options staff looked at to replace the existing run-down bathrooms at Veterans Memorial Park.

Board members had a brief discussion regarding the self-cleaning aspect of the proposed bathroom and the maintenance requirements of the electronics contained within it.

*Motion #6* by Trustee Somerville, seconded by Trustee Turner to approve the purchase of UrbenBlu restrooms for Veterans Memorial Park for the provided quote of \$150,000.00.

A roll call vote was requested.

**Yes:** Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase

**No:**

**Absent:** Trustee Carlson

Motion carried.

***Sidewalk Connection in Downtown Area – Create SID to complete sidewalks***

Town Manager Hawkinson reviewed the map of the sidewalks staff is proposing improvement on and explained that the proposed Sidewalk Improvement District (SID) would have the Town pay 75% of the cost of the sidewalks and the residents pay 25%.

*Motion #7* by Trustee L’Hommedieu, seconded by Trustee Somerville to move forward with staff working with the Town Attorney to create a Special Improvement District (SID) for sidewalk improvements.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu

**No:**

**Absent:** Trustee Carlson

Motion carried.

**OPEN DISCUSSION**

*Trustee Maxwell* thanked the Town staff for placing a fence by the skate park and for increased traffic patrols by the Police Department. She went on to seek support for making the parking spaces by the dentist’s office handicapped parking for special events being held downtown.

*Trustee L’Hommedieu* thanked staff and Board members for the flowers that were sent after her surgery.

*Mayor Pro-Tem Chase* announced that she participated in Taylor Elementary School’s 4<sup>th</sup> Grader Problem based Learning Projects Program and expressed how wonderful the experience was.

*Mayor Mikolai* asked the Board to support directing staff to make taking over the management of irrigation in the Town of Palisade a priority project. ***The consensus of the Board of Trustees is to have a work session with Town Attorney Jim Neu regarding irrigation in late May or early June.***

**COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

**ADJOURNMENT**

*Motion #8* by Trustee L’Hommedieu, seconded by Trustee Somerville to adjourn the meeting at 7:56 pm.

A voice vote was requested.

Motion carried unanimously.

X



Greg Mikolai  
Mayor

X



Keli Frasier  
Town Clerk

